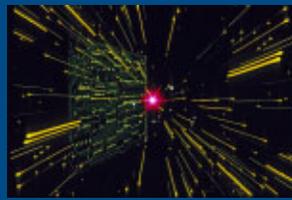


B S & K

In-House Counsel CLE Series

CLE Credit Available



2008 Program Calendar

All programs to be held at the offices of
Bond, Schoeneck & King, PLLC

Syracuse

Live Presentation

Albany, Buffalo, Garden City,
New York City, Rochester/Pittsford

Videoconference

Co-Sponsored By



BOND, SCHOENECK & KING, PLLC
ATTORNEYS AT LAW ■ NEW YORK FLORIDA KANSAS

B S & K

Program Overview

Programs are live in our Syracuse office and transmitted via videoconferencing to our regional offices in Eastern and Western New York, New York City and on Long Island. BS&K's technology allows real time interaction between the attendees in our regional offices and the speakers who will be appearing in Syracuse.

Please note that since these conferences take place in BS&K offices, seating is limited. Therefore, early registration is recommended. Lunch is included and will be served from 11:30 a.m. to Noon. Programs begin at Noon.

Please note: The Rochester seminar location: The Presentation Source Videoconference Center, 1160A Pittsford-Victor Road, Pittsford, 585-381-3070

Basics of Document Retention Programs

November 19, 2008

1.5 CLE Credits* (Eligible for MCLE credit for newly-admitted attorneys)

Registration and Lunch: 11:30 a.m. to Noon ■ Program: Noon to 1:30 p.m.

- Balancing retention and destruction requirements
- Managing spoliation risks
- Challenges and opportunities in electronic data storage
- Best practices for Record Retention Policy conception and implementation

Speaker

John Patrick Paraschos is a graduate of Le Moyne College (B.A., *summa cum laude*, 1991) and The University of Michigan Law School (J.D., 1996). He spent a year as a Fulbright Scholar (Economics) in Lesotho and South Africa.

Mr. Paraschos is a corporate and transactional attorney. He worked in New York City for approximately eight years, and most recently as an Assistant General Counsel with NBTY, Inc., the world's largest manufacturer and distributor of vitamin and nutrition products.

2009 BS&K In-House Counsel CLE Series Schedule

The 2009 schedule is being prepared and program descriptions and registration information will follow. Please visit www.bsk.com for additional information as soon as it becomes available.

*CLE Credit

Bond, Schoeneck & King, PLLC has been certified by the New York State Continuing Legal Education Board as an Accredited Provider of Continuing Legal Education in the State of New York. Each program has been designated as providing the listed number of credits in accordance with the requirements of the New York State Continuing Legal Education Board.

BS&K Albany Office, 111 Washington Avenue, 518-533-3000

From the North: Take Adirondack Northway, I-87 South, to Exit 1, I-90 East/Boston/Albany, and proceed straight to I-90 East. Take I-90 East to the Albany I-787 South Exit (approximately 6 miles). Take I-787 South to the Empire State Plaza Exit - follow signs for Empire State Plaza - go through tunnel. At the end of tunnel, make a right hand turn on South Swan Street. Take South Swan Street to the second traffic light. This is a large intersection of Washington Avenue and South Swan Street. Make a left on Washington Avenue. 111 Washington Avenue is the third building on the right, the Citizens Bank Building. The driveway for garage parking is on the right side of the building.

From the South: Take NYS Thruway, I-90, to Exit 23 and proceed straight to I-787 North. Take I-787 North to Empire State Plaza Exit. Go through the tunnel under the Plaza. At the end of the tunnel, make a right on South Swan Street. Go two traffic lights - at second light you will be at the intersection of South Swan Street and Washington Avenue. Make a left on Washington Avenue. 111 Washington Avenue is the third building on the right, the Citizens Bank Building. The driveway for garage parking is on the right side of the building.

From the East: Take I-90 West to Albany Exit (787 South). Take 787 South to Empire State Plaza Exit and go through tunnel. At end of tunnel make a right turn on South Swan Street. Go two traffic lights to the intersection of South Swan Street and Washington Avenue. Take a left on Washington Avenue. 111 Washington Avenue is the third building on the right, the Citizens Bank Building. The driveway for garage parking is on the right side of the building.

From the West: Take NYS Thruway, I-90, to Exit 24. Follow signs for I-90 East/Boston/Albany. Take I-90 East to the Albany I-787 South Exit (approximately 6 miles). Take I-787 South and get off at the Empire State Plaza Exit. Go through tunnel and make a right hand turn on South Swan Street. Take South Swan Street to the second traffic light, the large intersection of Washington Avenue and South Swan Street. Make a left on Washington Avenue. 111 Washington Avenue is the third building on the right, the Citizens Bank Building. The driveway for garage parking is on the right side of the building.

BS&K Buffalo Office, Key Center, 40 Fountain Plaza, Suite 600, 716-566-2800

BS&K is located in the south tower of the Key Center at Fountain Plaza in downtown Buffalo.

From the East: Take Route 90 New York State Thruway Westbound to exit 51 - Route 33W (a/k/a Kensington Expressway) to downtown - the Oak Street exit or the end of 33W. Make a slight right onto Genesee Street. Bear right on East Chippewa Street. Turn left onto Pearl Street (the first street after crossing Main Street which has the rapid transit tracks). The Key Center is on the left-hand side of Pearl Street - a one-way street in a southern direction (Pro Park underground parking will be to your left or the Augspurgen Ramp will be to your right.)

From the North: (Niagara Falls, Grand Island) Take Route 190 New York State Thruway to the Route-266/Niagara Street exit number 8. Make a right-hand turn onto Niagara Street/Route 266. Then take a left-hand turn onto West Huron Street. Turn left onto Franklin Street. Make a right-hand turn on West Chippewa and then the next intersection make a right-hand turn on Pearl Street. The Key Center will be to your left with parking in the underground Pro Park or to right in the Augspurgen Ramp.

If you are coming from the Tonawandas or Kenmore area, you may prefer to take Delaware Avenue south to the intersection of West Chippewa and make a left-hand turn. Make a right-hand turn at Pearl Street. The Key Center will be to your left with parking in the underground Pro Park or to the right in the Augspurgen Ramp.

From the South: Take Route 90 New York State Thruway East to Route 190 New York State Thruway "Downtown Buffalo" to the Church Street exit. Proceed two (2) blocks on Church Street to the intersection of Franklin Street. Make a left turn onto Franklin Street (it is a one-way street). Travel north on Franklin Street to West Chippewa and make a right-hand turn Travel one block and make another right-hand turn onto Pearl Street. The Key Center will be on your left with parking in the underground Pro Park or to right in the Augspurgen Ramp.

Parking:

An underground-parking ramp is available under the Key Center as well as the Augspurgen Ramp across Pearl Street and many surface lots available surrounding the Key Center.

BS&K Garden City Office, 1399 Franklin Avenue, Suite 200, 516-267-6300

From Northern State Parkway (from the East): Exit Northern State Parkway at the Exit for Meadowbrook Parkway (Jones Beach Exit). On Meadowbrook Parkway, exit at M1W (Old Country Road West). Head West on Old Country Road for about 2 miles. Turn left onto Franklin Avenue. Go to the second light, which is the intersection with Fourteenth Street. Turn left onto Fourteenth Street. Garden City Center is on the right. Free parking is available in the lot next to the building.

From Northern State Parkway/L.I.E. (from the West): Exit at Shelter Rock Road South. Follow Shelter Rock Road about 1¼ miles, bearing left. Turn right at Herricks Road. There's a traffic light there. Take Herricks Road to the end, 1.8 miles, past the RR tracks. Turn left onto Old Country Road. Go .6 mile. Turn right onto Franklin Avenue. Go to the second light, which is the intersection with Fourteenth Street. Turn left onto Fourteenth Street. Garden City Center is on the right. Free parking is available in the lot next to the building.

From South Shore: Meadowbrook Parkway North to Old Country Road West. After about 2 miles, turn left onto Franklin Avenue. Go to the second light, which is the intersection with Fourteenth Street. Turn left onto Fourteenth Street. Garden City Center is on the right. Free parking is available in the lot next to the building.

From L.I.R.R. (from the West): (Try to sit in front of the train.) Get off at Mineola. Taxis are readily available at the exit from the train station.

From L.I.R.R. (from the East): (Try to sit in back of train.) Get off at Mineola. Taxis are readily available at the exit from the train station.

BS&K New York City Office, 330 Madison Avenue, 646-253-2300

BS&K's New York City offices are midtown at 330 Madison Avenue, 39th Floor. The entrance is on Madison Avenue between 42nd and 43rd Streets. The building is located one short block west of Grand Central Station, four long cross-town blocks east of the Port Authority Bus Terminal, about ten blocks north and east of Penn Station and one block east of the New York Public Library.

The Presentation Source Videoconference Center, 1160A Pittsford-Victor Road, Pittsford, 585-381-3070

From the West: Take I-490 to exit 28-Rt. 96 "Mall" Exit. Turn RIGHT on Rt. 96N. Continue approximately 0.5 miles - through one traffic light. Turn RIGHT at Basin Park: 1150 & 1160 Pittsford-Victor Road (Rt. 96). (There is a Black Clock Tower near the entranceway). Follow signs for "The Presentation Source" located in the rear of the building behind Canandaigua National Bank.

From the East: Take NYS Thruway to Exit 45 to Route 96 in Victor. Turn RIGHT on Rt. 96N. Pass by Eastview Mall on the left. Continue about 2.5 miles. Turn RIGHT at Basin Park: 1150 & 1160 Pittsford-Victor Road (Rt. 96). (There is a Black Clock Tower near the entranceway). Follow signs for "The Presentation Source" located in the rear of the building behind Canandaigua National Bank.

BS&K Syracuse Office, One Lincoln Center, 315-218-8000

From the North or Hancock International Airport: Take Interstate Route 81 South to Clinton Street Exit. Follow Clinton Street for four traffic lights to Fayette Street. The Chase Bank Building at One Lincoln Center is on your left.

Parking: Proceed one block to the Public Garage on your left or there is an open lot on the corner of Fayette and Clinton Streets.

From the South: Take Interstate Route 81 North to the Adams Street Exit. From the exit ramp, continue straight past The Marx Hotel and Conference Center and turn left on Fayette Street. Take Fayette Street to the corner of Fayette and Clinton Streets. The Chase Bank Building at One Lincoln Center is on your right.

Parking: Turn left onto Clinton Street and proceed one block to the Public Garage on your left or there is an open lot on the corner of Fayette and Clinton.

From the East: Exit Thruway at Exit 34A (Exit 481). Go south on Interstate Route 481 and follow signs for Interstate Route 690 to the West Street Exit. Follow West Street to Fayette Street and turn left onto Fayette Street. Go two blocks and the Chase Bank Building at One Lincoln Center is on your left.

Parking: Turn right onto Clinton Street and proceed one block to the Public Garage on your left or there is an open lot on the corner of Fayette and Clinton Streets.

From the West: Exit Thruway at Exit 39 and follow signs for Interstate Route 690 East. Take 690 East and exit at West Street. Follow West Street to Fayette Street and turn left onto Fayette Street. Go two blocks and the Chase Bank Building at One Lincoln Center is on your left.

Parking: Turn right onto Clinton Street and proceed one block to the Public Garage on your left or there is an open lot on the corner of Fayette and Clinton Streets.

Register online at www.bsk.com or complete and return the registration form below.

Please RSVP 10 days prior to seminar.

Registration Fee \$25. Seating is limited.

	Syracuse	Albany	Buffalo	Garden City	New York	Rochester
	Live Presentation	Videoconference	Videoconference	Videoconference	Videoconference	Videoconference
11/19/08	<input type="checkbox"/>					

Basics of Document Retention Programs

Name: _____ Title: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

E-Mail: _____ Telephone: _____ Fax: _____

*The registration fee will be waived for demonstrated cases of financial hardship.
 Refunds will only be made for cancellations received 5 business days before event.
 Please make checks payable to Bond, Schoeneck & King, PLLC and return this form to:
 Ms. Toko Moyo, Bond, Schoeneck & King, PLLC, One Lincoln Center, Syracuse, NY 13202*

Telephone: 1-800-339-8897 Fax: 315-218-8100 E-mail: tmoyo@bsk.com or register online at www.bsk.com

This program is intended for the invited guests of Bond, Schoeneck & King, PLLC, who reserves the right to deny admission to any applicant.